



Course name	Conservation Documentation
Entity running the course	Faculty of Ceramics and Glass / Department of Conservation and Restoration of Ceramics and Glass
Entity for which the course has been prepared	
Course type	Specialty course, compulsory course.
Year of study/semester; Type of studies	Year III, semester 6; full time master's degree studies
ECTS credits	1
Academic tutor	Ph.D. Michał Matuszczyk, professor of the Academy of Art and Design
Aim of the course	Consolidation of professional terminology, the rules of describing ceramic and glass objects, procedures of making conservation documentation in a scientific and research layer.
Prerequisites	The II year's classes passed.
Learning outcomes:	
– <i>knowledge</i>	The student knows the documentation terminology and has an extended knowledge of the procedures related to development of a scientific text concerning the work of art. The student has knowledge of the principles of a scientific query and can compile necessary literature to develop a scientific text. They know the methodology of writing the scientific text and are able to make correct footnotes. They know how to make and develop photos and drawings for the purpose of a documentation. They know the possibilities of the use of photography and 3D printing in the process of developing a state of preservation and planning conservation and restoration programme.
– <i>skills</i>	The student can analyze the object in a descriptive and graphic way, in compliance with the conservation documentation procedure. They are able to perform a routine query in a research block. They are able to combine data from queries, literature review and also formal, stylistic and drawing descriptions, in order to make a substantively correct elaboration. They make their first attempts of independent editing of the documentation text.
– <i>personal and social competence</i>	The student sees the need for exchange of information in the group and teamwork. They practice their sense of observation and develop the ability of analyzing and reasoning.
Course content	The methodology and procedures for development of the text describing an artistic work, establishing an essential part of the documentation of conservation and restoration. The analysis of literature, sources, verification of the state of research. Development of proper footnotes. Development of photos and drawings for the documentation, with the emphasis on modern computer programmes. Presentation of the possibilities of the use of 3D printing in planning the conservation and restoration programme.
Course form and number of course hours	Lectures and exercises, 15 hours/sem.
Assessment methods and criteria	Semester 6: 50% executing assignments / 25% active participation in classes / 25% exercises.
Assessment type	Semester 6: graded pass.
Literature	
Teaching aid	
Language of instruction	Polish