



Course name	Conservation Documentation
Entity running the course	Faculty of Ceramics and Glass / Department of Conservation and Restoration of Ceramics and Glass
Entity for which the course has been prepared	
Course type	Specialty course, compulsory course.
Year of study/semester; Type of studies	Year III, semester 5; full time master's degree studies
ECTS credits	1
Academic tutor	Ph.D. Ewa Łukaszewicz-Jędrzejewska
Aim of the course	Consolidation of professional terminology, the rules of describing ceramic and glass objects, procedures of making conservation documentation in a scientific and research layer.
Prerequisites	The II year's classes passed.
Learning outcomes:	
– <i>knowledge</i>	The student knows the documentation terminology and has an extended knowledge of the procedures of documentary description, a graphic record, stratigraphy construction, analysis of the object in terms of a form and state of preservation. They have knowledge of the principles of a scientific query.
– <i>skills</i>	The student can analyze the object in a descriptive and graphic way, in compliance with the conservation documentation procedure. They are able to perform a routine query in a research block. They can independently build stratigraphic tables. They are able to combine data from queries, formal, stylistic and drawing descriptions into a substantively correct elaboration. They make their first attempts of independent editing of the documentation text in a formal and stylistic layer.
– <i>personal and social competence</i>	The student sees the need for exchange of information in the group and teamwork. They practice their sense of observation, analysis and reasoning ability.
Course content	The methodology and procedures of recording conservation documentation: working, pre-executive and post-executive version. Exercises of describing historical objects: formal and stylistic description, state of preservation, stratigraphy (utility ceramics, archit. detail, glass object, stained glass, tiles, mosaic). Research blocks in the conservation documentation. Documentary drawing of the objects, as above. Keeping a conservation journal. Preliminary editing of the documentation text, combined with the lectures and consultations in studios and labs.
Course form and number of course hours	Lectures and exercises, 15 hours/sem.
Assessment methods and criteria	Semester 5: 50% executing assignments /25% active participation in classes / 25% exercises.
Assessment type	Semester 5: graded pass.
Literature	Conservation documentations in the collections of the Municipal and Regional Conservator of Monuments. Yearbooks BMiOZ 1963-1990
Teaching aids	
Language of instruction	Polish